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| --- | --- |
| **[Sender Name]** | **[Email]** |
| **[Sender Title]** | **[Address]** |
|  | **[Phone]** |

 **To:** Letter of reference for a nursing job

Dear **[Admissions Committee]**,

I am writing to recommend **[Name]** for the position of **[Nursing Position]** at your organization. I had the pleasure of working with **[Name]** for **[Length of Time]** at **[Place of Work]**, where **[He/She]** consistently demonstrated an exceptional level of patient care and professionalism.

**[Name]** possesses a broad range of clinical skills and knowledge, and has a natural talent for building strong relationships with patients and their families. **[He/She]** is an excellent communicator and collaborator, and is always willing to go above and beyond to provide outstanding care.

I would be thrilled to have **[Name]** as a member of my own team, and I have no doubt that **[He/She]** would be a valuable asset to your organization.

Sincerely,

**[Your Name]**

**[Your Title]**

**[Your Contact Information]**